



COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

November 5, 2007

To: Each Supervisor
From: Michael J. Henry
Director of Personnel

Subject: **VETERANS' INTERNSHIP PROGRAM (VIP)**

Current Status

This memorandum is to provide a status on the hiring of Veteran Interns by County departments as of October 26, 2007.

- Since your November 8, 2006, motion to create the VIP, staff has responded to numerous inquiries from veterans, County personnel, and other government agencies. To date, a total of 947 inquiries have been received and answered.
- ***250 hired on permanent items since January 1, 2007**
- ****8 hired on VIP items since October 1, 2007**

Dept.	VIP Hired	Perm. Hired
**DHR	1 hired from the Admin. Support	
*Fire		100 hired on permanent items
**Probation	5 are pending background/medical clearance from the Office/Clerical Support	
**Public Library	1 hired from the Crafts Support 1 hired from the Office/Clerical Support	

**Public Social Services	5 hired from the Office/Clerical Support	
**Public Works		13 hired on permanent items
*Sheriff's		137 hired on permanent items
**Treasurer-Tax	1 is pending background/medical clearance from the Heavy Maintenance and Operational Support	
Total	8	250

Marketing & Recruitment Efforts

- Six new classifications became effective on May 16, 2007: Veteran Intern, Administrative Support; Veteran Intern, Crafts Support; Veteran Intern, Heavy Maintenance and Operational Support; Veteran Intern, Information Technology Support; Veteran Intern, Office and Clerical Support; and Veteran Intern, Technical Support.
- The Centralized Examining and Test Research Division posted six open competitive exams on May 25, 2007. The VIP has generated a great deal of interest in the veterans' community, resulting in the following summary of eligible registers as of October 23, 2007:

Specialty	Exam Number	Eligibles
Administrative Support	R8260A	228
Craft Support	R8261A	106
Heavy Maintenance	R8262A	129
IT Support	R8263A	188
Office Clerical Support	R8264A	172
Technical Support	R8265A	185
Total		1008

- A memo was distributed to all Department Heads on August 8, 2007, informing them of how to obtain the registers, accompanied with the program guidelines for the VIP.
- Partnerships continue to be formed within the veterans' community, as well as other government agencies. Key amongst those are with the Department of Military and Veterans Affairs; Department of Veterans Affairs; Employment Development Department, and the San Gabriel

Valley Veterans Employment Committee. These partnerships have resulted in a wide marketing campaign promoting the program.

- Staff continues to promote the program publicly with a PowerPoint presentation.
- To date, staff has participated in or is scheduled to attend the following job fairs:

Name of Event	Date	Location
Hire a Hero Hire a Vet	5/4/07	Army National Guard Glendale
2007 Job & Education Fair	5/19/07	Maywood Academy High School Maywood
Small Business 101	5/21/07	Family & Community Center Huntington Park
Veteran Job Expo	5/24/07	Cameron Park West Covina
10 th Annual Remembering our Veterans & Families	5/26/07	Arcadia County Park Arcadia
1 st Mental Health Community Forum	6/4/07	Hyatt Valencia Valencia
Fatherhood Symposium	6/30/07	Southwest College Los Angeles 90047
Government Day	7/14/07	Panorama Mall Panorama City
Father's Workshop & Information Fair	8/4/07	Child Support Svs. Dept. Commerce
Jobs & Health Resource Fair	8/11/07	Plaza Community Ctr. Los Angeles 90063
Job Fair 2007	8/28/07	Long Beach Convention Center Long Beach
LA County Day at the LA County Fair	9/9/07	Pomona Fairplex Pomona
Greater Ebenezer Church Job Fair/Career Day	9/15/07	Greater Ebenezer Church Los Angeles 90062
Antelope Valley Community Career Fair	9/29/07	Antelope Valley Fairgrounds Lancaster

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Veterans Care Day	10/6/07	Belvedere Park Los Angeles 90022
Community Meeting	10/20/07	Pamela Park Duarte
Veterans Job Fair	10/25/07	Marriott Burbank Airport Burbank
Veterans Health & Employment Expo	11/2/07	Norwalk Arts & Sports Complex
Veterans Job Fair	11/7/07	LA Ambulatory Care Ctr Los Angeles 90012
Citrus College Salutes Veterans	11/8/07	Citrus College Glendora
Hire a Hero Hire a Vet	11/13/07	Long Beach Convention Center Long Beach

Please call me if you have any questions regarding the VIP at (213) 974-2406. Your staff may call Sandra Wallace Blaydow, Senior Human Resources Manager, at (213) 351-8945 or via e-mail at sblaydow@hr.lacounty.gov; or Ann Gomez, program coordinator at (213) 738-2175 or via e-mail at agomez@hr.lacounty.gov. Thank you.

MJH:STS
SWB:ty

- c: Each Department Head
- Chief Deputies
- Administrative Deputies
- Departmental HR Managers